WORKSHEET / OPERATIONS & RESOURCES

30-60-90 Stabilization Planner

Days 1-30: Stabilize and See

Record the decision or action, who owns it, and the next date to check progress. Adapt the timing to your actual funding and operating conditions.

Cash

Key funding exposure	Unrestricted cash needs	Decision threshold

People

Essential roles	Capacity gaps	Support needed

Programs

Mission-critical work	Pause/redesign candidates	What must continue

Communication

Who needs to know	Message owner	Next update date

A weekly review

- [ ] Review cash position and runway.
- [ ] Check staffing and capacity.
- [ ] Review programs and outcomes.
- [ ] Update stakeholders and funders.
- [ ] Confirm next decisions.

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WORKSHEET / OPERATIONS & RESOURCES

30-60-90 Stabilization Planner

Days 31-60: Prioritize and Choose

Record the decision or action, who owns it, and the next date to check progress. Adapt the timing to your actual funding and operating conditions.

Cash

Key funding exposure	Unrestricted cash needs	Decision threshold

People

Essential roles	Capacity gaps	Support needed

Programs

Mission-critical work	Pause/redesign candidates	What must continue

Communication

Who needs to know	Message owner	Next update date

Choices to bring to the board or another decision maker

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30-60-90 Stabilization Planner

Days 61-90: Execute and Adapt

Record the decision or action, who owns it, and the next date to check progress. Adapt the timing to your actual funding and operating conditions.

Cash

Key funding exposure	Unrestricted cash needs	Decision threshold

People

Essential roles	Capacity gaps	Support needed

Programs

Mission-critical work	Pause/redesign candidates	What must continue

Communication

Who needs to know	Message owner	Next update date

Board decision thresholds

Reserve use threshold	Hiring freeze threshold
Program pause threshold	**Public communication trigger**

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